



## Safety Inspections

Do it for the sanctity and the safety.

Supervisors must conduct annual safety inspections on all parcel lockers, neighborhood delivery and collection box units, collection boxes and relay boxes. Check for corrosion, absence of bolts in any mounts, cracks or other deficiencies. Remove any defective unit from service and have it repaired immediately. Keep a log detailing dates and results of inspections.

By conducting these safety inspections, supervisors ensure employee safety and security of our customers' mail.

And that's smart safety!

For additional information or guidance, contact your safety office.