

## Exempt or Non-Exempt?

- ➤ Know who's a non-exempt employee under the Fair Labor Standards Act (FLSA). Non-exempt employees are entitled to overtime pay if they work overtime.
- Unauthorized overtime creates liability for the Postal Service.
- Use of portable electronics after normal work hours can constitute overtime work.

Reducing overtime saves the Postal Service money.

And that's smart business.

Learn more about FLSA nonexempt employees at Handbook F-21 Time & Attendance.