



## Our Customers Don't Want To Pay For Your Vacation

- Postal travel policy prohibits reimbursement for personal travel, even when you combine a vacation with postal business.
- If you travel for work and extend your trip for personal reasons, you may not claim per diem expenses for the additional travel dates. In addition, you must take annual leave if the extended trip falls on a work day.

Following postal travel policy saves the Postal Service money – and that's Smart Business.

*Learn more about the Postal Service's travel policy at Handbook F-15, Relocation and Travel.*