

Reduce Your Risk of Robbery and Assault

Keep the following tips in mind to increase personal safety and reduce the chances of becoming a target for thieves:

- > Always keep keys out of view when not in use.
- ➤ Avoid showing a large wallet, flashy jewelry, personal electronic devices or any display of cash.
- Avoid placing mail and personal items in plain sight when away from your vehicle.
- ➤ Always lock your vehicle, even if you're only going to be away from it for a moment.
- Be aware of your surroundings.

If you notice a suspicious person or activity, leave the area if possible and call your supervisor. Ask your supervisor to call 911 and provide your location. If someone demands a key, mail or other items, give it to them. Contact police, Postal Inspectors and your supervisor immediately afterward.

Keeping you safe is a top priority.

And that's smart business!