



Disclosure Rules Can Be Confusing

Did you receive a Freedom of Information Act request for records that solely pertain to the requester? The Privacy Act and FOIA apply to such a request and there are different disclosure rules under each act. Your response letter must analyze both. Need help understanding these rules? Call the Privacy and Records Management Office.

Getting it right the first time saves the Postal Service time and money by avoiding an appeal or lawsuit.

And that's smart business!

If you have any questions, contact the Privacy and Records Management Office at FOIA12@usps.gov and review the appendix in Handbook AS-353.