

Your **SMART** 
SAFETY Moment

Hazard assessments

Seeking all hazards.

Postal facilities should perform hazard assessments to identify safety and health hazards and determine whether OSHA personal protective equipment standards apply to the workplace. Conduct a walk-through survey. Review records such as accident logs, material safety data sheets and OSHA logs. Evaluate the effectiveness of existing job safety analyses. Get input from supervisors and affected employees. Review work tasks, equipment and facilities.

Hazard reassessments must be performed annually or as necessary, such as when new processes or equipment are introduced or when changes to existing protective equipment practices may be warranted.

And that's smart safety!

For additional information or guidance, contact your safety office.